



St. JOSEPH'S PREPARATORY SCHOOL
Part of the Edmund Rice Family

15th March 2019

Dear Parent(s),

PRE PREP AND PREP PARENTS' EVENING
(EXCLUDING EYFS DEPARTMENT (NURSERY & RECEPTION))

We are holding a Parent - Teacher Consultation Evening on the 2nd, 3rd and 4th April.

Your child's Literacy and Numeracy teachers are available for individual ten minute consultations and the Science teacher, Mr Hood will be available for you to "drop in".

If you would like an appointment, please complete the return slip stating the time slot which suits you best. We will try to arrange a consultation commencing within the stated half hour.

Each consultation is limited to ten minutes but if you feel that a longer period of time is needed please telephone, email or indicate in your child's diary for an appointment at another time.

Children are specifically not invited.

If you do not wish to attend the consultation evening this time, please tick the appropriate box, so we know that you have seen this letter.

Yours sincerely,

Mrs S. Hutchinson BEd
Headteacher

To: Class Teacher – St. Joseph's Preparatory School

Child's / Children's Name(s)

Form(s) / / / /

I do not wish to attend the parent-teacher evening this term.

Signed Parent / Carer

	Child 1	Child 2	Child 3	Notes
Child's Name:				
Class Teacher:				

Preferred Date: (Please tick appropriate box)	2 nd April <input type="checkbox"/>	3 rd April <input type="checkbox"/>	4 th April
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2nd April (Please highlight your preferred time slot)	3.45pm – 4.00pm	4.00pm – 4.30pm	4.30pm – 5.00pm	5.00pm – 5.30pm	5.30pm – 6.00pm	6.00pm – 6.30pm	6.30pm – 7.00pm	7.00pm – 7.30pm	7.30pm – 8.00pm
3rd April (Please highlight your preferred time slot)	3.45pm – 4.00pm	4.00pm – 4.30pm	4.30pm – 5.00pm	5.00pm – 5.30pm	5.30pm – 6.00pm	6.00pm – 6.30pm	6.30pm – 7.00pm	7.00pm – 7.30pm	7.30pm – 8.00pm
4th April (Please highlight your preferred time slot)	3.45pm – 4.00pm	4.00pm – 4.30pm	4.30pm – 5.00pm	5.00pm – 5.30pm	5.30pm – 6.00pm	6.00pm – 6.30pm	6.30pm – 7.00pm	7.00pm – 7.30pm	7.30pm – 8.00pm

School Use Only

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Time of Appointment

PLEASE RETURN THIS FORM PROMPTLY / BEFORE MONDAY 25TH MARCH. THANK YOU.