



St Joseph's Preparatory School

Remote Education Provision

Information for Parents

Remote Education Provision: Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Once notice of remote learning has been given teachers will immediately switch to posting work using OneNote and in some cases for younger pupils in the Pre Prep may supplement this with work packs and issued with exercise books where appropriate.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

As far as is practicable St Joseph's will deliver the same remote curriculum as we do in school, observing the following points:

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, PE and games or Science where the availability of equipment or resources at home may require alternative approaches
- The order of curriculum topics may be altered from the published curriculum statements in order to mitigate the effects identified above.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the same time as if they were in school (approximately 5 hours). We recognise however that children may have differing levels of support available at home and with focussed support may be able to complete tasks more quickly.

Accessing remote education

How will my child access any online remote education you are providing?

All children will have access to an office 365 account which will enable them or their parents as appropriate to access work set through OneNote or taught remotely via MS Teams. This will be supplemented through access to Rising Stars.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

In this section, please provide high-level information (where applicable, and ensuring parents know how to contact the school for further details) about:

- School has a number of laptops available for pupils to borrow please contact the school office for details.
- Where internet access is not available we will ensure that printed materials are made available and available for collection or posted.
- Whilst a mobile phone with the free OneNote app can be used to take pictures and upload work to OneNote, a drop box is available outside the office for parents to hand in written work and books.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Primarily through live teaching (online lessons via MS Teams). These will be recorded and made available for pupils who have issues accessing work at a specific time.
- On-line instructional materials posted on OneNote.
- Recorded teaching (e.g. online or video/audio recordings made by teachers).
- Printed paper packs produced by teachers (e.g. workbooks, worksheets).
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences, for example Scratch in Computing or Rising stars cracking Comprehension.
- Long-term project work and/or internet research activities.

Engagement and Feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Children are expected where possible to attend registration each morning and all live lessons - these will appear on their MS Teams Calendars.
- Where lessons are not live, it is expected that children will spend the equivalent time accessing and completing work through OneNote.
- Whilst upper Prep children should be able to access work independently, we hope that parents will be able to support younger pupils by logging them on to live lessons and helping them access work set on OneNote.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- During live lessons all pupils will be encouraged to take an active role in lessons and share their work with the class.
- Staff will check and keep details of pupils are present during live lessons.
- All work completed on OneNote or otherwise uploaded or returned will be checked and marked by teachers.
- Where a child's engagement or effort is of concern teachers will make contact with parents either by e-mail or phone in the first instance.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms, such as Kahoot are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Work will primarily be marked on OneNote as would normally happen in their school exercise books.
- Staff may discuss and give oral feedback during live lessons.
- Staff may set work that is marked automatically online such as Cracking Comprehension or by tests through Kahoot which gives immediate feedback to pupils.

Additional Support for Pupils with Particular Needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- For those children who receive SEND support we will make contact with parents to discuss additional arrangements such as 1:1 sessions with key workers via MS Teams and address any concerns regarding access and engagement.
- For Nursery and Reception pupils staff will provide materials for use at home along with guidance on how they can be used and how children can be supported to continue their development in a home environment.

Remote Education for Self-Isolating Pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Children will continue to follow the curriculum and work as detailed on OneNote, however it may not always be appropriate to schedule live lessons for a single pupil. Teachers will instead provide opportunity for pupils to make contact with their form tutor and subject teachers to address any misunderstandings or issues.